



# Dutch-Bangla Bank

Human Resources Division

DBBL/100/014/2025/18702

August 14, 2025

Office Order  
No. 262/2025

**Subject: Online Training on "Citizen's Charter of the Bank".**

An online training for the concerned officials of the bank is scheduled to be held as detailed below:

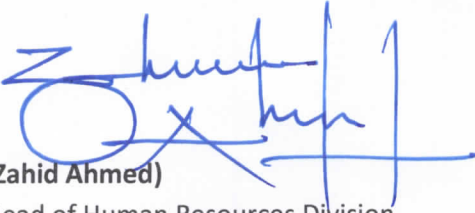
<b>Date &amp; Time</b>	<b>: August 20, 2025 (Wednesday) from 04.10 PM to 05:30 PM</b>
<b>Methodology</b>	<b>: Online Lecture/discussion through digital platform (Zoom).</b>
<b>Participants</b>	<b>: Concerned Officials (as per attached list).</b>
<b>Reporting Date &amp; Time</b>	<b>: August 20, 2025 (Wednesday) at 04.10 PM</b>

The participants (listed overleaf) are advised to attend the program in time as per schedule mentioned above.

**Instructions for Program:**

1. All participants must attend the program by maintaining a quiet environment.
2. All participants must join the program through Laptop/PC/Smartphone with camera & microphone.
3. Ensure sufficient power supply & data connectivity.
4. Maintain Dress Code.

This is for kind information and meticulous compliance of all concerned.

  
(Zahid Ahmed)  
Head of Human Resources Division

**Distribution:**

- i) **All CXOs.**
- ii) **Head of Division:** All Divisions of Head Office, Dutch-Bangla Bank.
- iii) **Manager:** All Branches & All Sub-Branches, Dutch-Bangla Bank.
- iv) **PS to the Managing Director & CEO,** Head Office, Dhaka.
- v) **PS to All Deputy Managing Directors,** Head Office, Dhaka.

**Head Office: 47, Motijheel Commercial Area, Dhaka-1000, Bangladesh, IP Phone: 8809666322901-905**

Tel : +8802-223354196-8, +8802-223359229, Fax: +8802-223381889, SWIFT : DBBLBDDH, Web : [www.dutchbanglabank.com](http://www.dutchbanglabank.com)